



ONE•COMMON•PORTAL

User Guide
Request Certificate

OCP – Request Certificate

PURPOSE

This user guide acts as a reference for **requesting a certificate** in the One Common Portal.

GLOSSARY

The following acronyms are used frequently:

Term	Meaning
OCP	One Common Portal
ROCBN	Registry of Companies and Business Names

FURTHER ASSISTANCE

If you have any questions or issues while using OCP, please call us at +673-2380505 or send an email to info.rocbn@mofe.gov.bn

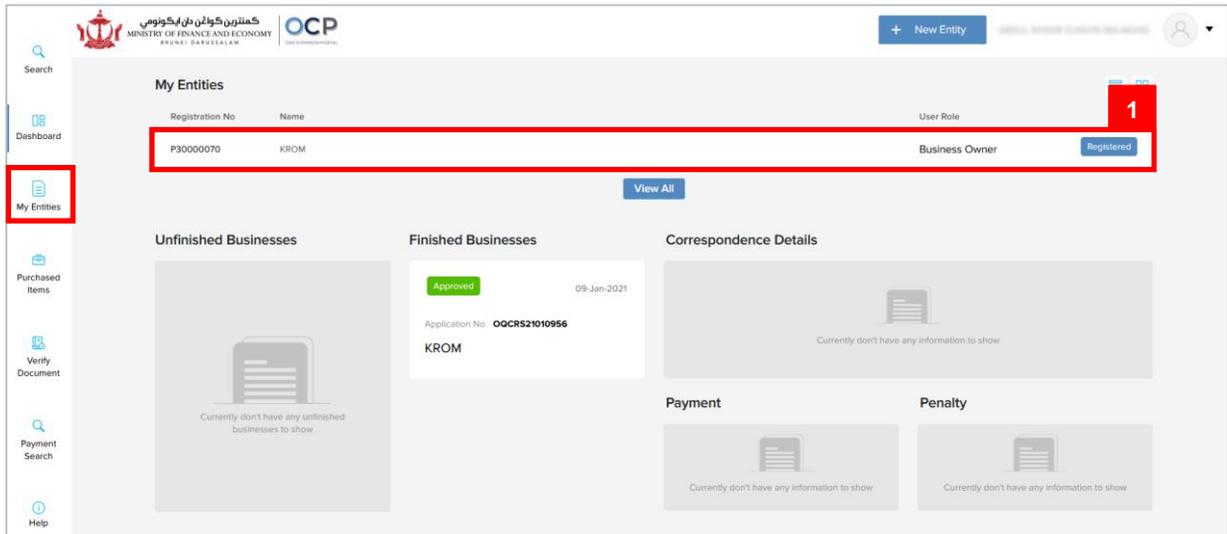
Table of Content

Topics	Page
Request Certificate	4

OCP – Request Certificate

REQUEST CERTIFICATE	Applicant
	Online User

Navigate to the OCP dashboard.

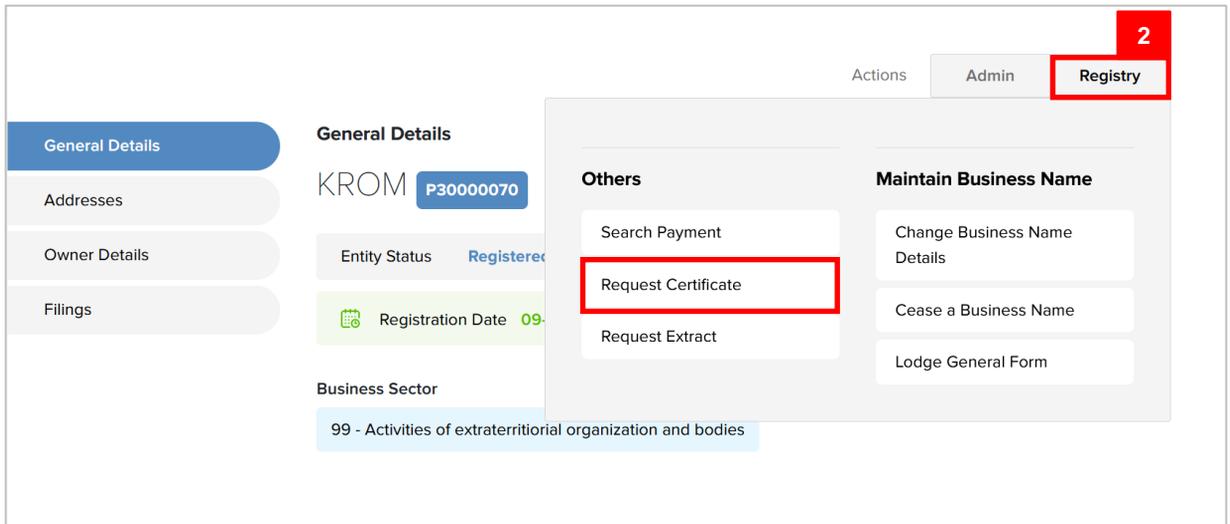


Registered business name will be displayed under the **My Entities** section or by clicking on the  icon .

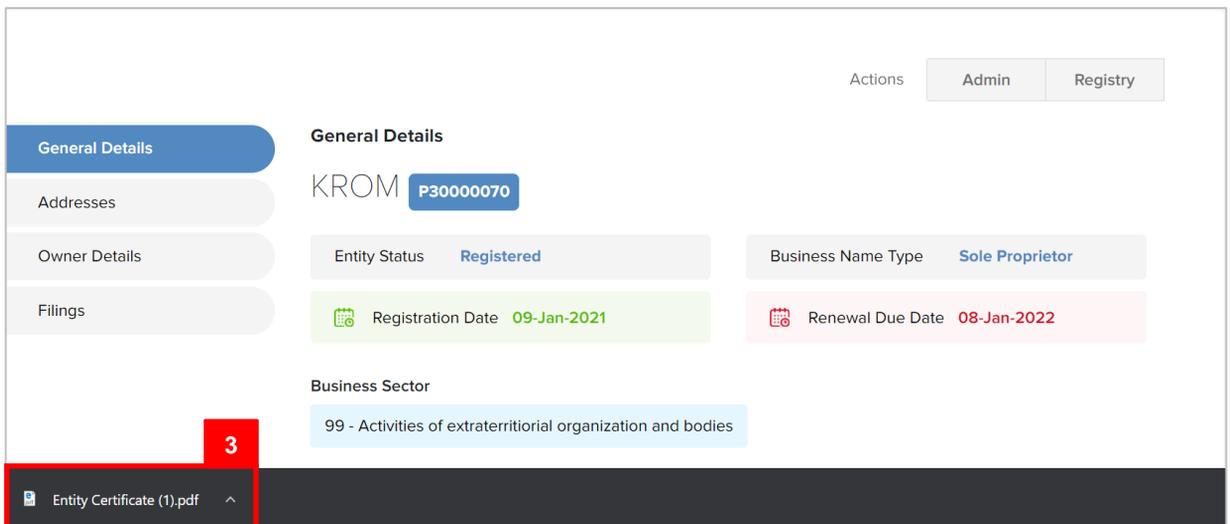
1. Click on a registered **Business Name** (Registration name starts with P).

OCP – Request Certificate

The **General Details** page will be displayed.



2. Click on the **Registry** tab and click on **Request Certificate**



3. The certificate should now be downloaded, double-click to view the certificate.

The Certificate of Registration



P30000070

AKTA NAMA-NAMA PERNIAGAAN (BAB 16)
BUSINESS NAME ACT (SECTION 16)

Sijil Pendaftaran
Certificate of Registration

Saya dengan ini mengesahkan bahawa pendaftaran menurut Akta Nama-Nama Perniagaan telahpun dilakukan berhubung dengan perniagaan yang dijalankan di
I hereby certify that registration pursuant to the Business Names Act has been effected in respect of a business carried on at
Address 1, Kampong Kilanas, Kilanas, Brunei Muara, BF2520, Brunei Darussalam

di bawah Nama Perniagaan
Under the Business Name of

KROM

Ditandatangani, di Bandar Seri Begawan, pada
9 Haribulan Januari 2021

Given under my hand, at Bandar Seri Begawan, this
9 day of January 2021

HAJAH NORLIAH BINTI HAJI KULA
Pendaftar Nama-Nama Perniagaan
REGISTAR OF BUSINESS NAMES
NEGARA BRUNEI DARUSSALAM



The validation code for this Certificate of Registration is B8EC812EA7434B479F3E4E9C832D73E0. To check the validity of this certificate, enter <https://eservices.qa.ocp.mofe.gov.bn/public/VerifyDocument?code=B8EC812EA7434B479F3E4E9C832D73E0> in your browser.